



Thank you for your interest in the Yorktown Farm & Artisan Market. As we prepare for our outdoor season, here are the vendor categories that we admit to the market.

As we select vendors, priority will be given to local East Central Indiana farm, food, and artisan vendors.

Please read this document carefully.

FARMER

A vendor that grows 100% of his/her own products, AND who owns, leases or operates a farm, dairy, orchard, greenhouse, nursery, poultry farm or raises livestock. This includes those who produce products made completely or predominantly of ingredients and materials grown on or gathered from their farm, dairy, orchard, garden, greenhouse, nursery, apiary or forest.

Yorktown Farm & Artisan Market Farmer Requirements:

- Must abide by Delaware County Health Department (DCHD) regulations. Please make sure that you have obtained all necessary DCHD documentation *before* applying and attach all necessary DCHD documentation to this application.
- If you are selling whole, uncut produce you are not required to obtain a permit from DCHD.
- If you sell chicken eggs, you are required to obtain a permit through the Indiana Egg Board (DCHD *does not* allow the sale of any eggs other than chicken).
- Indiana Code prohibits the sale of raw milk products.
- Vendor Insurance
- **IF YOU PROVIDE SAMPLING THAT IS PREPARED ON-SITE AT THE MARKET, YOU WILL BE REQUIRED TO OBTAIN A FARMERS MARKET PERMIT FROM DCHD AND MEET THE HAND and WARE WASHING STATION REQUIREMENTS.**

For more questions, please contact Delaware County Health Department (DCHD). It is your responsibility to have all necessary certification.

- Tamara White: (Email) twhite@co.delaware.in.us (Desk) 765-587-0674
- Mary Whaley: (Email) mwhaley@co.delaware.in.us (Desk) 765-587-0664
- Office: 765-747-7721
- Fax: 765-747-7747
- Address: 125 N. Mulberry St. Muncie, IN 47305
- Hours: 8:30am-4pm

FARMER/DEALER

A vendor who grows less than 100% but more than 50% of his/her own products, AND who owns, leases or operates a farm, dairy, orchard, greenhouse, nursery, poultry farm or raises livestock. This includes those who produce products made completely or predominantly of ingredients and materials grown on or gathered from their farm, dairy, orchard, garden, greenhouse, nursery, apiary or forest.

Yorktown Farm & Artisan Market Farmer/Dealer Requirements:

- Must abide by Delaware County Health Department regulations. Please make sure that you have obtained all necessary DCHD documentation *before* applying and attach all necessary DCHD documentation to this application.
- If you are selling whole, uncut produce you are not required to obtain a permit from DCHD.
- If you sell chicken eggs, you are required to obtain a permit through the Indiana Egg Board (DCHD *does not* allow the sale of any eggs other than chicken).
- Indiana Code prohibits the sale of raw milk products.
- Vendor Insurance
- **IF YOU PROVIDE SAMPLING THAT IS PREPARED ON-SITE AT THE MARKET, YOU WILL BE REQUIRED TO OBTAIN A FARMERS MARKET PERMIT FROM DCHD AND MEET THE WARE/HAND WASHING STATION REQUIREMENTS.**

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DEALER

Dealer: Any vendor who purchases ANY products or grows less than 50% of his/her own products.

Yorktown Farm & Artisan Market Dealer Requirements:

- Preference is given to Farmers and Farmer/Dealers.
- Must abide by Delaware County Health Department regulations. Please make sure that you have obtained all necessary DCHD documentation *before* applying and attach all necessary DCHD documentation to this application.
- If you are selling whole, uncut produce you are not required to obtain a permit from DCHD.
- If you sell chicken eggs, you are required to obtain a permit through the Indiana Egg Board (DCHD *does not* allow the sale of any eggs other than chicken).
- Indiana Code prohibits the sale of raw milk products.
- Vendor Insurance
- **IF YOU PROVIDE SAMPLING THAT IS PREPARED ON-SITE AT THE MARKET, YOU WILL BE REQUIRED TO OBTAIN A FARMERS MARKET PERMIT FROM DCHD AND MEET THE WARE/HAND WASHING STATION REQUIREMENTS.**

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SPECIALTY/FOOD ARTISAN

A vendor that processes specialty food items for resale. Specialty food products must be produced in a commercially licensed kitchen. Generally the items must be manufactured or finished with locally grown ingredients. The specialty category includes items like: Processed Produce, Baked Goods, Dairy, Eggs, Jams, Jellies, Honey, Syrup, Sauces, Coffee, Meat, Seafood or Poultry.

Yorktown Farm & Artisan Market Specialty/Food Artisan Requirements:

- Must abide by Delaware County Health Department regulations. Please make sure that you have obtained all necessary DCHD documentation *before* applying and attach all necessary DCHD documentation to this application.
- Vendor Insurance
- Food Establishments (FE): **Selling** whole, uncut produce, pre-packaged non-potentially hazardous food. (*Defined in IC 16-18-2-137 and regulated under IC 16-42-5*)
- Retail Food Establishments (RFE): Restaurants, schools, hospitals, grocery stores, shops etc. (*Regulated under 410 IAC 7-21*)
- Home Based Vendors (HBV): **Makes, grows or raises** food product(s) at their primary residence, property owned or leased by them. Ex: Baked goods; candy and confections; whole, uncut produce; tree nuts and legumes; honey, molasses, sorghum, maple syrup; jams, jellies, preserves (only high-acid fruit in sugar); fermented produce (traditionally pickling) when not in an oxygen sealed container. If you have a question about PHFs, please contact DCHD. Ex: sliced fruit toppings, dairy-based toppings, reduced oxygen packaging, jerky, non-modified garlic in oil, cut tomatoes and cut leafy greens etc. (*Complying with IC 16-42-5-29 & labeling complying with IC 16-42-5-29 (c)(5)*)
- If you are a brick and mortar FE or RFE you are required to obtain a Retail Food Establishment permit from DCHD.
- Permits are valid from January 1st through December 31st each year. DCHD will charge a late fee if you have not obtained your annual permits before January 1st each year.
- **IF YOU PROVIDE SAMPLING THAT IS PREPARED ON-SITE AT THE MARKET, YOU WILL BE REQUIRED TO OBTAIN A FARMERS MARKET PERMIT FROM DCHD AND MEET THE WARE/HAND WASHING STATION REQUIREMENTS.**

For more questions, please contact the Delaware County Health Department:

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FOOD TRUCK and FOOD CART

Any vendor that sells items prepared for immediate consumption on or off the premises via a food truck or food cart licensed by the appropriate authority. This can include: Ready-to-Eat Meals, Hot Foods, Sandwiches, Salads, Cut Fruit, Ice Cream, Coffee, Smoothies.

Yorktown Farm & Artisan Market Food Truck (Self-Contained Mobile Unit) Requirements:

- Priority will be given to vendors who hold an annual permit with the Delaware County Health Department.
- Must abide by Delaware County Health Department regulations. Please make sure that you have obtained all necessary DCHD documentation *before* applying and attach all necessary DCHD documentation to this application.
- In order to sell ready-to-eat foods from a self-contained mobile unit you are required obtain an annual mobile permit (DCHD requires proof of commissary permit in order to obtain mobile permit).
- Permits are valid from January 1st through December 31st each year. DCHD will charge a late fee if you have not obtained your annual permits before January 1st each year.
- Vendor Insurance
- **We have a very limited number of spaces available. One of our Market Managers will call you to schedule your days if you are approved.**

For more questions, please contact Delaware County Health Department:

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HOT SERVED FOOD

Those who sell food that is freshly made and available for immediate consumption on-site. This does not include Food Trucks.

Yorktown Farm & Artisan Market Hot Served Food Requirements:

- Must abide by Delaware County Health Department regulations.
- Please make sure that you have obtained all necessary DCHD documentation *before* applying and attach all necessary DCHD documentation to this application.
- Vendor Insurance
- **IF YOU PROVIDE SAMPLING THAT IS PREPARED ON-SITE AT THE MARKET, YOU WILL BE REQUIRED TO OBTAIN A FARMERS MARKET PERMIT FROM DCHD AND MEET THE WARE/HAND WASHING STATION REQUIREMENTS and maintain proper temperatures for storage.**
- Permits are valid from January 1st through December 31st each year. DCHD will charge a late fee if you have not obtained your annual permits before January 1st each year.

For more questions, please contact Delaware County Health Department:

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MATERIAL GOODS/CRAFT/FLEA/ART

Material Goods/Craft/Flea/Art: Products that are not plant, flower or food. Including, but not limited to handmade/produced goods, antiques, collectibles, clothing, jewelry, accessories, art/decorations, hobbies and tools or other items made, enhanced/augmented or offered for resale. These are considered artisan vendors. We currently do not admit flea market vendors. We currently only admit MLM/direct sales vendors who were with us in the 2022 season.

ORGANIZATION/NON-PROFIT

An organization represents a group or cause. For example this could be boy/girl scouts, Red Cross, a local advocacy group or similar. An organization can be a non-profit, but does not necessarily need to be.

Yorktown Farm & Artisan Market Organization Requirements:

- We provide booth space to local Not-For-Profits, community partners and other organizations that align with our mission **as space allows**.
- Non-profits will be charged as a regular vendor if they are selling goods or fundraising.
- Organizations who are seeking to advertise their business during the market have a \$100 organizational vendor fee. Please email the market at yorktownfarmersmarketplace@gmail.com for more information about being an organizational vendor.
- Any food sales, preparation or sampling will require the appropriate permits/licensing from Delaware County Health Department. See the details listed above in the food categories.
- Priority will be given to organizations who align with the Yorktown Farm & Artisan Market's mission, vision and values.

SPONSOR

*A sponsor represents a group providing additional resources to the market, such as, money or equipment. If you are interested in becoming a Yorktown Farm & Artisan Market sponsor, please **do not submit** this application. Instead, please contact Nanci Sears Perry, Market Manager, at yorktownfarmersmarketplace@gmail.com.*

SERVICE

A service represents someone who performs a task for free or for a fee, such as, knife sharpening. Please contact the Market Manager at yorktownfarmersmarketplace@gmail.com to inquire about opportunities.

ENTERTAINMENT

*Such as a music, petting zoo or balloon animals. If you are interested in an entertainer at the Yorktown Farm & Artisan Market, please **do not submit** this application. Instead, contact Nanci Sears Perry, Market Manager, at yorktownfarmersmarketplace@gmail.com.*

YOUNG ENTREPRENEUR

A Young Entrepreneur is a vendor who is ages 6-16 and attends the Yorktown Farm & Artisan Market on the designated Young Entrepreneur Days once a month. The Young Entrepreneur Program has a separate application.