



Thank you for your interest in the Yorktown Farm & Artisan Market. We are a farm, food, and artisan market that is nestled among the walnut trees in the gorgeous Morrow's Meadow Park in Yorktown, IN. We love the Yorktown Community and we're so honored to have been voted the **#4 Farmers Market in Indiana** in 2023 through the America's Favorite Farmers Market Competition.

Important information you should know:

- We accept applications all season or until a vendor category is full.
- **Applications must be received by APRIL 15** in order to be considered for the first 5 weeks of the Yorktown Farm & Artisan Market.
- Applications will not be reviewed until the non-refundable **\$15 application fee** is paid.
- We accept farm, food, and artisan vendors. If a vendor category fills up, we will form a waitlist and note that a waitlist is forming on our application.
- The 2024 market season runs from **Friday, May 31 thru Friday, September 27, 2024**.
- The market is held in Morrow's Meadow Park from 4:30-7:30pm.
- We are a juried market so not every application will be approved.
- As a juried market you are required to upload examples of your products. This article shows you how to do so:
<https://marketspread.com/learning/article/27/add-products-to-your-application/>
- If you are approved, we may not approve all of the dates you have applied to fill and we may ask you to consider other weeks.
- There are important documents on the website concerning various vendor topics. Please review those.

Application Review:

Applications to our market will be reviewed on a regular basis by our market team. As a juried market, acceptance as a vendor to the market is not guaranteed. Please allow us 3 weeks to review and approve, deny, or waitlist your application. Applications will not be submitted for review until the application fee is paid.

Sponsors, Musicians, Young Entrepreneurs:

- If you are wanting to be a **MUSICIAN at the Market or a SPONSOR**, please email us at yorktownfarmersmarketplace@gmail.com.
- If you are a **YOUNG ENTREPRENEUR** (children ages 6-16), please email us. An application will be available on our website by April 1.

Vendor Fees & Market Dates:

The Outdoor Market runs from May 31 thru September 27, 2024. Our fees are as follows. An invoice for vendor fees will be sent at a later date to vendors who are invited to be a part of our outdoor market. Vendor fees need to be paid by May 1, 2024 to secure your spot. If that is a burden, please contact us at yorktownfarmersmarketplace@gmail.com by April 24, 2024. Applications will not be reviewed until the \$15 application fee is paid.

Our vendor fees:

- Application fee—\$15, assessed to all who apply, non-refundable
- Full season single booth—\$200 (18 weeks)
- Half season—\$150 (9 weeks)
- Once a month—\$80 (4 weeks)
- By the week—\$25
- Double booth—double the fees above
- Corporate sponsor vendor—pricing varies, please email us at yorktownfarmersmarketplace@gmail.com
- Young Entrepreneur—application available on our website by April 1, 2024

Dates for the various season options—Please write these down before you continue with the application:

- Full Season—every Friday, May 31–Sept 27 (18 weeks total)
- Half Season A—May 31, June 14 & 28, July 12 & 26, Aug 9 & 23, Sept 6 & 20
- Half Season B—June 7 & 21, July 5 & 19, Aug 2, 16 & 30, Sept 13 & 27
- Once a month—First Friday, Second Friday, Third Friday, Fourth Friday (4 dates total)
- Special option for produce vendors—select dates based on when your produce is available

Additional notes:

- Please write down your FarmSpread/MarketSpread password and the dates you've applied for.
- **Spaces are limited, so please apply early.**
- **Please apply by April 15, 2024 to be considered for the first 5 weeks of the market.**
- We will review your application within three weeks of receiving it.
- Food vendors are required to provide their Delaware County permits, their food handlers certificate, and proof of insurance upon approval.
- There are very helpful videos and documents on the FarmSpread/MarketSpread website on how to enhance your vendor profile.
- Once a vendor is accepted, an invitation to the vendor meeting, a vendor handbook, and an invoice will be emailed to the vendor.
- **Vendors are required to have a 10x10 tent (or larger) and 15lb tent weights for each tent leg.** Tent tie downs are not accepted as weights.
- We require all produce, meat, honey, egg, and bread vendors to accept SNAP and all produce vendors to accept WIC. We will communicate those details to each vendor who falls in to those categories.
- Vendor insurance for food vendors is required. Contact your local agent for a quote or contact the insurance agent that we use, Campbell Risk Management, for details about their vendor insurance rates.

- All food vendors MUST comply with state labeling standards spelled out in Indiana law. Once you are an approved food vendor with the Yorktown Farmers Marketplace, we require that you submit a label for approval to make sure it complies with state requirements. See the Homebased Vendor document in the Vendor Resources Section on our website and in the application for more details.
- This is a farm, food and artisan market. In keeping with the tradition of a handmade and homegrown market, we ask that our vendors make, grow, or raise the items they sell. The only direct sales companies (like Scentsy and Tupperware) we admit have been with us for several years and are grandfathered in.

Certifications:

The following certificates and permits from the following types of vendors are required. Please email them to us at yorktownfarmersmarketplace@gmail.com. All certificates and permits must be on file with us no later than May 1, 2024:

1. EGGS—Indiana State Egg Board certificate
2. MOBILE UNIT/Food Truck—Annual Mobile Permit from the Delaware County Department of Health
3. RETAIL ESTABLISHMENT—retail food permit
4. HOME BASED FOOD VENDOR—label and prepackage each item per Indiana law, label must be approved by us and follow the state law, ANSI approved Food Handler Certification (like ServeSafe) on file with us
5. VENDORS GIVING SAMPLES that are not prepackaged—a Farmers Market Permit from the Delaware County Department of Health, approved hand-washing station, Food Handler Certification

The above permits are REQUIRED. If not submitted via the application, they need submitted to the Market Manager no later than May 1, 2024. See the document in the Presented Documents section of this application for specific details and phone numbers.

Thank you for applying. Amazing vendors are what makes us so successful.